

**Felinfach Community Council**  
**Minutes of .Annual General meeting held Maes-y-Bellan Chapel on Tuesday 31st**  
**May 2016**

Present : G.Jones (Chairwoman), S. Brown, W.Thornton  
C .Morgan, Ian Robinson, , R.Carrotte D .Rowlands(clerk)

**Apologies** J.Pryce

**Declaration of interest - Cllr Morgan as a member of the Maes-y-Bellan Chapel Committee**

**1.1The Minutes** of the last meeting held on May 26th 2015 were deemed to be a true record and signed by the chairwoman

**2.1 Matter Arising**

There were no matters arising from last year's Annual General Meeting

**3 Auditors report**

**3.1** The internal Auditor's Report and statement of Accounts for 2015-2016. The Auditor Zoe Mathias Manager of Leeds Building Society, Brecon had examined all minutes, receipts, bank statements and ledgers and found them to all be in order.

Chairwoman Cllr G. Jones proposed that the internal Auditor's Report and Statement of accounts that had been presented to the Council in April's regular meeting be accepted, all Cllr's Agreed. Resolved unanimously .

**3.2**The Clerk presented the External Audit Form and the presentation of accounts in the format used in the form, the annual Governance statement from the external Audit report form., was itemised, discussed, and the statements completed in turn. The Statement was signed by the chairman and the Clerk. -----

**4 Finance**

**4.1 Clerk Salary and Conditions of Employment**

The Clerk Salary was revised, The Clerk expressed that she would prefer a percentage annual increase, rather than an amount every couple of years, the Council discussed, and it was agreed that a 10% increase for 2016-2017. Total yearly payment of £3080. -----

**4.2** Clerk produced receipts for expenses, it was agreed that a percentage should be claimed for broadband usage . -----

**4.3** The Internal Auditor Z. Mathias to be paid £60 - all councillor's in agreement. -----

**4.4 Llandefalle & Llanfilo Burial Grounds**

2015-2016 year's charges for both burial grounds remained unchanged so it was decided that there should be a 5% increase for 2016-2017, prices are as follows:

### Part 1 Interment

These Sums do not include grave digging charges

Child under 12 years	No Charge
Persons over 12 years	£290.00
Cremated remains	£105.00

### Part 2 Exclusive Rights to Burial

In Perpetuity in a plot 9ft x 4ft £210.00

In Perpetuity for cremated remains in a plot 3ft x 3ft £105.00

### Part 3 Headstones, Wooden Crosses and inscriptions

for the right to erect or place on grave where exclusive rights have been granted.

Headstone not exceeding 4ft 6" in height	£245.00
Cremated remains tablet	£110.00
Plain Wooden Cross	£65.00
Additional inscriptions after the first one	£90.00 -----

### **4.5 Grants to Halls**

As there is no longer funding available from PCC for the three Halls(Llandefalle, Llanfilo, and Maesybellan Vestry) it was proposed by Cllr Carrotte that the Council continues to support the local premises as they are an asset to the community, it was proposed that the amount be raised from £270 to £300 including meeting costs of the council, to be paid in the autumn. Cllr Jones Seconded .

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### **5 Election of Officer's**

**5.1** Cllr William Thornton resigned as Councillor for, Llanfilo Area. Cllr Thornton thanked all Councillor's past & present for all their support over the years, and would only be too willing to help in the future if needed  
Replacement of Councillor for Llanfilo area to be discussed in next regular meeting to be held on 28th June 2016.

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**5.2**Cllr .Gwen Jones has stood for two years as Chairwoman, Cllr C. Morgan proposed that Vice-Chairman Cllr Ian Robinson becomes Chairman, for a 2 year period Cllr G. Jones Seconded .

Cllr S. Brown was proposed by Cllr . Morgan and seconded by Cllr Carrotte to serve as Vice-Chairwoman, all members were in agreement.

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**6.1 Felinfach Play Park** - Cllr R. Carrotte proposed that a Sub-Committee be set up engaging with two volunteers of the park to sit along side two members of the Council to oversee administration & financial matters , It was agreed that Mr Tyrone Van Zyl & Mr Aled Falvey would represent the volunteers and Chairman Cllr I. Robinson and Clerk would represent the Council. This will be put in place at next meeting.

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### **7.1 Chair woman Report**

Councillor Jones thanked all Councillor's and Clerk for their support ,and for attending meetings throughout the year, and throughout her time in office, she expressed her gratitude to all for making her time in office pass with such ease

Cllr Jones passed the badge of office on to Cllr Robinson , and wished him all the best for his time in office.

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