Felinfach Community Council

Minutes of AGM held at Maes-y-Bellan Chapel

on Monday 9th May 2022 6.30pm

Present: R.Carrotte, C.Morgan, G.Jones, A.Lawrence, S,Brown, G.Price,

J. Pryce, T.Colbert, D.Rowlands (Clerk)

Register of attendees was taken

Any other Business - None

1 - **Apologies** – I. Robinson

 Absent – None \_\_\_\_

2 - Declaration of interest -

Cllr Morgan – as a trustee of the Maes-y-Bellan Chapel, Agenda Item 7.3

Cllr Brown – as a member of Llanfilo Old School Committee, Agenda Item 7.3

Cllr Price – as a member of Llandefalle Hall, Agenda Item 7.3

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3 -MINUTES of the last AGM Meeting held on 25th May 2021 - It was RESOLVED that the minutes be approved as a correct record of the meeting. \_\_\_\_

4 - Election of Officers to serve for 2 years

* Chairman – Appoint New Chairman - Cllr Morgan was appointed as chairman for a period of two years
* Vice Chairman – Cllr Lawrence was appointed as new Vice-Chair, proposed by Cllr Carrotte, and seconded by Cllr Price.
* Sub-Committee
* Elect Chairman for following Committee’s – There has been no change in the following:
* Finance - Cllr Robinson
* Planning - Cllr Morgan
* Playpark – Cllr Carrotte

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5 - Renumeration Payments – clarification of acceptance or opt-out. All members present

 took the decision to opt-out from receiving payments for 2022-2023

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6.1 Internal Auditor's Report and statement of Accounts for 2021-2022

The Auditor Zoe Mathias, Manager of Monmouthshire Building Society, Brecon has completed an examination of all minutes, receipts, bank statements and ledgers in compliance with the letter of engagement, Ms Mathias forwarded her finding of the completed audit to the Chairman. Chairman Cllr Carrotte proposed that the internal Auditor's Report and Statement of accounts that had been presented to the Council be accepted. All Cllr's Agreed. Resolved unanimously.

Internal Auditor’s fee has increased this year to £100, Clerk to process payment.

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6.2 External Audit

The Clerk presented the External Audit Form and the presentation of accounts in the format used in the form to the Council. The annual Governance statement from the external Audit report form, was itemised, discussed, and the statements completed in turn by full council. The Statement was signed by the Chairman and the Clerk.

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6.3 Code of Conduct - was reviewed by all Councillors present and was signed accordingly.

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6.4 Standing Orders agreement for 2021-2022 –Standing orders were revised with one addition added to comply with Multi-location Meetings - It was resolved that with the inclusion of M.L.M the standing orders were fit for purpose.

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7. Finance

7.1 Clerks Salary - The Council discussed the Clerks salary, it was resolved that

 an increase of 10% would be implemented for 2022-2023. A yearly payment

 of £4334, Mr Chairman and Committee thanked Clerk for all her work

 throughout the covid pandemic and acknowledged the amount of work

 required. Clerk thanked the Council for their generosity.

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7.2 Graveyard Fees - Llandefalle & Llanfilo - Charges were revised by the Council. It

 was resolved that there would be no increase in fees in 2022-2023, prices will

 remain as below:

 Part 1 Interment

These Sums do not include grave digging charges.

Child under 18years No Charge

Persons over 18 years £335.00

Cremated remains £120.00.

Part 2 Exclusive Rights to Burial

In Perpetuity in a plot 9ft x 4ft £240.00

In Perpetuity for cremated remains in a plot 3ft x 3ft £120.00

Part 3 Headstones, Wooden Crosses, and inscriptions

for the right to erect or place on grave where exclusive rights have been granted.

Headstone not exceeding 4ft 6" in height £285.00.

Cremated remains tablet £120.00.

Plain Wooden Cross £ 75.00

Additional inscriptions after the first one £105.00

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7.3 Grants to halls – Maes-y-Bellan, Llandefalle & Llanfilo - It was agreed that the Council would continue to support the local Community Halls, as they are an asset to the Community. The amount donated will be £300 each for 2022-2023.

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7.4 Financial Regulations – reviewed and updated January 2021.It was resolved that

 there are no changes for 2022-2023 \_\_\_\_

7.5 Grass cutting contract – As agreed last year a 5-year contract would be awarded from

2022.The Contract which will run from 2022- 2026 went to Mr Matthew Phillips with a total of nine cuts per year, the quotation will be valid for a three-year period and revised for the following two years.

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8. Chairman's Report – Cllr Carrotte thanked all Councillor's and Clerk for their

 dedicated support and hard work through his time in office and expressed how much

 he had enjoyed his time in office over the last two years, Cllr Carrotte passed the badge

 of office on to Cllr Morgan wishing him all the best for his time in office.

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Chairmans Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Meeting Closed at 7.50 pm