Felinfach Community Council

Finance Meeting held at Delmar Felinfach

on Monday 28th November 2023 4pm

**Present:) I.Robinson (Chairman) G.Jones, J.Pryce, D.Rowlands (Clerk)**

Apologies – None

Declaration of interest – None

Any other Business – None

MINUTES of Finance Committee Meeting held on Monday 28TH November 2022.The minutes were approved as a true record at full Council meeting on 13th December 2022

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Correspondence

1.1 - To set budget for 2024-2025 - The meeting was held to prepare the precept budget for the year 2024/2025

A Precept of £10,000 was deemed appropriate for the next financial year, a reduction of £2000 from last year budget.

 The Council Tax Base has increased to £394.63 ,which will equate to £25.34 per elector. which is a reduction of £5.38 per elector from last year. Income generated from the Graveyards is unpredictable, and any income is seen as a bonus.

The Budget Precept will be RESOLVED by Full Council in the next regular meeting held on 12th.

December 2023

All categories were discussed with 10 categories remaining unchanged , seven categories increasing and one category reducing, full budget will be distributed to all Councillors.

Audit Category - Clerk to clarify the pricing structure for the external audits, as 2021-2022 and 2022-2023 invoices are still outstanding, making it difficult to budget effectively.

Tree Maintenance Category – Ash die back is possibly an ongoing expense for the Council with the felling of infested trees or the possibility of damage if one falls, it will be put to full Council as to whether a survey be carried out periodically on the trees in Llandefalle Churchyard.

1.2 -General & Reserved Accounts - The Committee reviewed the general and reserved balances. The financial situation has remained steady this year with low reserves , while the current account has not incurred any unforeseen expenditure, the proposed idea from the finance committee, will be put to full Council, that after the precept payment of £4000 is received in December, a proportion of the current account balance will be transferred into the reserve account as no large payments are expected in the next quarter, Transfers will be carried out as required.

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1.3 - Financial Regulations were revised and deemed fit for purpose.

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1.4 - Renumeration payments were discussed but as no payments have been made previously

it was resolved that a nil figure would be budgeted in 2024-2025.

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1.5 - Sections 137 expenditure for 2024/2025 is fixed at £10.81 per elector.\_

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1.6 – Burial Charges - Finance Committee will recommend to full Council that Burial Charges remain unchanged for 2024-2025.

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**End of Meeting -** The Meeting concluded at 18.05 pm.

Chairman…………………………………

Date……………………

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| FELINFACH COMMUNITY COUNCIL BUDGET PREPARATION  |   |   |  PROPOSED  |
|   |   |   | BUDGET |
| No. Dwelling Band D | 17/18=384.36 | 18/19=382-64 | 19/20= 384.37 | 20/21 = 379.16 | 21/22=379.44 | 22-23=384.43 | 23/24= 390.58 | 24/25=£394.63 |
| PRECEPT | £7,000 | £8,500 | £9,000 | £9,000 | £13,100.00 | £12,000.00 | £12,000.00 | £10,000.00 |
| ITEM | 2017/2018 | 2018/2019 | 2019/2020 | 2020.2021 | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 |
| Clerks Salary | £3,544.00 | £3,544.00 | £3,800.00 | £3,800.00 | £4,000.00 | £4,000.00 | £4,334.00 | £4,681.00 |
| Clerk Expenses | £0.00 | £150.00 | £200.00 | £200.00 | £200.00 | £250.00 | £350.00 | £350.00 |
| Insurance | £370.00 | £400.00 | £500.00 | £500.00 | £500.00 | £450.00 | £500.00 | £550.00 |
| Audit | £200.00 | £200.00 | £200.00 | £200.00 | £350.00 | £420.00 | £420.00 | £445.00 |
| Grass Cutting | £1,500.00 | £1,700.00 | £1,800.00 | £1,800.00 | £2,000.00 | £2,040.00 | £2,300.00 | £2,300.00 |
| Halls(Grant & Rent) | £850.00 | £850.00 | £900.00 | £900.00 | £900.00 | £900.00 | £900.00 | £900.00 |
| Donations | £310.00 | £310.00 | £310.00 | £300.00 | £300.00 | £300.00 | £300.00 | £300.00 |
| Sundries/ Membership / Stationery | £150.00 | £150.00 | £150.00 | £350.00 | £350.00 | £450.00 | £400.00 | £400.00 |
| Election Costs | £500.00 | £300.00 | £300.00 | £300.00 | £300.00 | £700.00 | £300.00 | £300.00 |
| Churchyards | £500.00 | £1,200.00 | £4,000.00 | £1,200.00 | £2,000.00 | £1,000.00 | £750.00 | £200.00 |
| web site | £100.00 | £100.00 | £300.00 | £300.00 | £300.00 | £300.00 | £300.00 | £350.00 |
| Bus Shelters |   | £300.00 | £300.00 | £300.00 | £300.00 | £100.00 | £100.00 | £100.00 |
| Kiosk Maintenance | £100.00 | £600.00 | £600.00 | £600.00 | £300.00 | £200.00 | £200.00 | £200.00 |
| Tree Maintenance |   | £200.00 | £200.00 | £1,600.00 | £300.00 | £300.00 | £300.00 | £750.00 |
| Play Park |   |   |   | £300.00 | £100.00 | £200.00 | £200.00 | £300.00 |
| Defibrillator |   |   |   | £200.00 | £100.00 | £200.00 | £320.00 | £340.00 |
| Biodiversity |   |   |   | £100.00 | £100.00 | £100.00 | £100.00 | £100.00 |
| Training |   |   |   |   |   |   | £160.00 | £160.00 |
| Renumeration Payments |   |   |   |   |   | £0.00 |   | £0.00 |
| Total | £8,124.00 | £10,004.00 | £13,560.00 | £12,950.00 | £500.00 | £11,910.00 |   | £12,726.00 |
| Precept |   |   |   |   |   | £12,000 |   | £10,000 |
| Total Precept |   |   |   |   | £379.44 | 384.43 | 390.58 | 394.63 |
| 1000 | 15.61 | 15.68 | 15.6 | 15.82 | £2.63 | 2.60 | 2.56 | 2.53 |
| 2000 | 16.91 | 16.98 | 16.91 | 17.14 | 5.27 | 5.20 | 5.12 | 5.06 |
| 3000 | 18.21 | 18.29 | 18.21 | 18.46 | 7.91 | 7.80 | 7.68 | 7.60 |
| 4000 | 19.51 | 19.49 | 19.51 | 19.78 | 10.54 | 10.40 | 10.24 | 10.13 |
| 5000 |   | 20.9 | 20.81 | 21.09 | 13.17 | 13.00 | 12.80 | 12.67 |
| 6000 |   | 22.21 | 22.11 | 22.41 | 15.81 | 15.60 | 15.36 | 15.20 |
| 7000 |   |   | 23.41 | 23.73 | 18.44 | 18.20 | 17.92 | 17.73 |
| 8000 |   |   |   | 25.05 | 21.08 | 20.81 | 20.48 | 20.27 |
| 9000 |   |   |   |   | 23.71 | 23.41 | 23.04 | 22.80 |
| 10,000 |   |   |   |   | 26.35 | 26.01 | 25.60 | 25.34 |
| 11,000 |   |   |   |   | 28.99 | 28.61 | 28.16 | 27.87 |
| 12,000 |   |   |   |   | 31.62 | 31.21 | 30.72 | 30.40 |
| 13,000 |   |   |   |   | 34.26 | 33.81 | 33.28 | 32.94 |
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